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Sachli Mohammadi



Summary

A versatile professional with experience in sales operations, customer support and quality control. Skilled at coordinating cross-functional teams, streamlining administrative processes, and ensuring effective communication between customers and internal departments. Combining strong analytical thinking with excellent organizational and problem-solving abilities, I am committed to delivering high-quality service, maintaining operational excellence, and building positive professional relationships. I enjoy contributing to team success and creating value through both scientific knowledge and customer-focused solutions.

Skills

- Sales Operations & Administration
- Customer Support & Relationship Management
- Cross-Functional Team Coordination
- Quality Control & Quality Assurance
- Laboratory Operations & Documentation
- Process Coordination & Organization
- Teamwork & Collaboration

Education

Master of Science (M.Sc.)
Molecular and Cellular Biology –
Genetics

Bachelor of Science (B.Sc.)
Molecular and Cellular Biology

Experience

Sales Executive

- Coordinated sales operations and administrative processes to support daily business activities.
- Served as a primary point of contact for customer inquiries, providing product information and troubleshooting support.
- Collaborated with cross-functional teams to ensure efficient communication and high customer satisfaction.
- Maintained accurate sales records and supported operational workflows.

Quality Control Manager

- Performed quality control testing for molecular diagnostic and nucleic acid extraction kits.
- Ensured compliance with quality standards, laboratory procedures, and regulatory requirements.
- Conducted quality inspections, maintained documentation, and investigated quality-related issues.
- Contributed to continuous quality improvement initiatives and process optimization.

Medical Laboratory Technician

- Performed routine clinical and molecular laboratory testing with accuracy and attention to detail.
- Maintained laboratory equipment, records, and documentation in accordance with quality standards.
- Followed laboratory safety protocols and best practices to ensure reliable test results.